



APNNA
Arizona Pediatric Neurology and Neurogenetics Associates, PLLC

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Cancellation / Missed Appointment / “No-Show” Policy and Fees

We strive to provide the best possible service to our patients, and to schedule appointments in a timely manner. We understand that there may be circumstances where you may have to cancel or re-schedule a previously made appointment. If you inform us of your intent to cancel with sufficient advance notice, then we may be able to see another child who is waiting for an early appointment.

In case you have to cancel your appointment, please call our office at least 24 hours prior to your scheduled appointment. If your appointment is on a Monday, please inform us by the previous Friday.

Our policy is to charge a **\$40 fee** for missed appointments and appointments that are not cancelled at least 24 hours prior to a scheduled appointment. These charges are your responsibility and will be billed directly to you. This fee must be paid before you can reschedule for another appointment.

Patient Name: _____

Signature of Responsible Party: _____

Date: _____